

## NAC Grants Resource

### Calculating In-Kind Contributions



**In-Kind Contributions** – In-kind (non-cash) contributions demonstrate both community support and the true cost of producing a program or project or operating a nonprofit arts/cultural organization. In-kind contributions are provided by volunteers or outside parties. Donated goods and services must be necessary to the organization; that is, they are goods or services with cash value which the organization would have to purchase if not donated. An example of an in-kind contribution is a venue provided free of charge which would normally be rented for cash. *An organization cannot donate to itself.* The donation must come from an outside organization, business or individual.

Professional donated services should be valued at **\$25.43\* per hour** OR at the professional's standard rate.

***The estimated value of volunteer time for 2019 is \$25.43. This is subject to change, so please check the Independent Sector's Valuation of Volunteer Time:***

***[http://www.independentsector.org/volunteer\\_time](http://www.independentsector.org/volunteer_time)***

- Salaried employees who donate their time for projects or programs must be able to document that the time given was *above and beyond their regularly scheduled job*.
- If a person provides both administrative and artistic services, the donated salary can be prorated.
- The services of board members can only be considered *in-kind* if those services are beyond their regular responsibilities. If board members are serving in the roles of staff, that may be considered in-kind. Board members cannot be financially compensated for their services, as that constitutes a conflict of interest.