



Meeting Notice & Agenda of Public Meeting Board of Museums and History

Monday, March 12, 2018, 9:00a.m.

Meeting Location

Nevada Indian Commission Office
Stewart Indian School
5500 Snyder Avenue, Building #3
Carson City, NV

*Site is open and accessible to the public ***

To Join the Meeting via Teleconference

1-888-363-4735
Access code: 7603239

- Action may be taken on those items denoted “For Possible Action”.
- Items on this agenda may be taken in a different order than listed.
- Two or more agenda items may be combined for consideration.
- An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.
- Public comment will be allowed after discussion of each action item on the agenda but before voting on the item. Because of time considerations, the period for public comment may be limited to 3 minutes at the discretion of the chair, and speakers are urged to avoid repetition of comments made by previous speakers.
- Meetings are audio-recorded and transcribed as part of the public record. Speakers **must** identify themselves before speaking.

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1. **CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
 2. **ROLL CALL AND DETERMINATION OF QUORUM**
 3. **BOARD ANNOUNCEMENTS & MEETING LOGISTICS** (Information only)
 4. **PUBLIC COMMENT**

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

5. ACCEPTANCE OF MINUTES (For Possible Action)

- a) November 30, 2017
- b) December 1, 2017

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- a) June 14 & 15, 2018, NV State Museum, Las Vegas
- b) September 2018, determination of date and venue

7. ELECTION OF BOARD CHAIR AND VICE-CHAIR (For Possible Action)

Pursuant to NRS 381.002(3), "The Board shall elect a Chair and Vice-Chair from among its members at its first meeting of every even-numbered year. The terms of the Chair and Vice-Chair are 2 years or until their successors are elected."

8. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- a) State Register of Historic Places
 - 1. Lampe, Wilhelm & William, Ranch (Historic District), Gardnerville, Douglas County
 - 2. Stodieck, Louis & Elmer, Ranch, (Historic District), Minden, Douglas County
- b) National Register of Historic Places
 - None

9. AGENCY REPORTS (Information and discussion only unless otherwise noted)

- a) Department of Tourism and Cultural Affairs – David Peterson, Interim Director
- b) State Historic Preservation Office -- Rebecca Palmer, NV SHPO will be out of the country and unavailable until 3/21 but welcomes any questions you may have.
- c) Division of Museums and History – Peter Barton, Administrator
 - 1. Report on development of new interpretive exhibits in Battle Born Hall, Nevada State Capitol pursuant to NRS 331.133. The project continues to advance on its published schedule, with the 50% design development milestone reached on February 15. Project completion planned for October 1, 2018.
 - 2. Cooperative initiatives: Meyer-Kassel, Commission for Women, *USS Corvina*
 - 3. Implementing 79th session initiatives:
 - (a) school bus transportation funding; 4,263 students; 64 schools, 81 busses
 - (b) SB 37 [\$92,969 for Q1 + Q2]
 - (c) SB 70 [reviewing first 150 items from NV DVS]
 - (d) SB 244; recruitment & training
 - 4. 2018 museum expo, Las Vegas, March 21, 2018. Request for Board to consider co-sponsoring food/beverage at \$3,000. **(For Possible Action)**
 - 5. NCPH conference, LV, April 18-21
 - 6. Personnel report
 - 7. Board Orientation Manual updates
 - 8. Division Policy & Procedure Log
 - 9. 2018 Blue Star Museum Program participation **(For Possible Action)**

- d) Public Information Officer – Guy Clifton, PIO
- e) Museum Reports; 2nd Quarter SFY 2018
 - 1. Nevada Historical Society, Reno
 - a) Report on NHSQ revenue and expenses SFY 2014-2018
 - b) Report on extending “free” admission to senior citizens (60+) on Friday’s during May 2018 as participation in Washoe County Senior Services recognition of “Older American Month”. **(For Possible Action)**
 - 2. Nevada State Museum, Carson City
 - a) Request for category 48 funding for shortfall for temporary Education personnel in SFY 2018 in the amount of \$2,591. **(For Possible Action)**
 - b) Request for consideration for two “free” admission days; one during Navy Week in June 2018 and one for “Lei Day,” April 28, 2018, the latter contingent on raising \$1,500 to offset the lost admission revenue. **(For Possible Action)**
 - c) Review and possible action to approve a contract for Independent Contractor Services with Central Sierra Construction for repairs to the Pony Express Monument outside the historic Carson City Mint in the amount of \$2,960 pending SHPO review and approval. **(For Possible Action)**
 - d) Review and possible action to approve a contract for Independent Contractor Services with Thompson Garage Doors for the replacement of an overhead door at the History Department, Indian Hills Collections Center in the amount of \$6,459.45. **(For Possible Action)**
 - e) Review and possible action to adopt revised Policy for use of Coin Press No. 1 by Outside Organizations. **(For Possible Action)**
 - f) Request to deaccession CM-3723-G-22,33,45,56,65,66,75,91,109,110 a series of picture frames that were erroneously assigned accession numbers and which do not meet any criteria for inclusion in the collections of the NV State Museum. **(For Possible Action)**
 - 3. Nevada State Railroad Museum, Carson City
 - a) Request for consideration to waive admission fee for active duty and veteran military for Armed Forces Day, Saturday, May 19, 2018. **(For Possible Action)**
 - b) Request to deaccession RM-3802, four Lionel large-scale “North Pole Railroad” sets donated in 1990. These do not conform to the museum collection criteria and will be used as expendable props during appropriate periods. **(For Possible Action)**
 - 4. Nevada State Railroad Museum, Boulder City
 - a) Update on project 17-A009, master plan and design effort for new and expanded facilities and visitor experience. Design effort was halted following submittal of the schematic design package in December 2017; pausing to initiate efforts to secure partial private financing for capital improvements. Also, report on upcoming planned special event to mark the reconnection of the rail line to Henderson and Las Vegas.
 - 5. East Ely Railroad Depot Museum
 - 6. Lost City Museum, Overton
 - 7. Nevada State Museum, Las Vegas
 - a) Friends of the Nevada State Museum 2017 Impact Report

10. COMMITTEE REPORTS (Information and discussion only unless otherwise noted)

- a) Collections, Robert Stoldal, Chair

- b) Strategic Planning, Robert Stoldal, Chair. Report on Committee structure carried over from December 2017.
- c) Major Gifts, Robert Ostrovsky, Chair
- d) Facility Use, Dan Markoff
- e) Finance, Robert Ostrovsky, Chair
 - 1. Presentation of Morgan Stanley investment reports for October-December 2017
 - 2. Morgan Stanley Portfolio Summary for the period ending December 31, 2017
 - 3. Establish date for Finance Committee meeting, May 2018 **(For Possible Action)**
- f) Membership, Seth Schorr, Chair
- g) Museum Store, Vacant **(For Possible Action)**
- h) Nevada State Prison, Alicia Barber, Chair
- i) Nevada Historical Society Relocation, Alicia Barber, Chair
- j) Technology, Seth Schorr, Chair
 - 1. Report on NSM-LV as a test for public wi-fi, sponsored by the Friends of the NSM-LV. Seeks \$1,500 in Board support to help offset equipment installation. FNSM-LV agrees to pay monthly charges. **(For Possible Action)**
- k) East Ely Depot Museum, Doris Dwyer, Chair
- l) Marketing, Tony Timmons, Chair **(For Possible Action)**
- m) Review and possible action to create a new committee, Nevada Historical Society *Quarterly* **(For Possible Action)**

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

- a) Changes approved by the Division Administrator
 - 1. None.
- b) Changes requested from the Board over \$5,000.
 - 1. Request to increase revenue authority in Budget Account 5039, NSM-LV, RGL 4025 by an added \$20,000 to reflect improving store sales. Request offsetting expenditure authority changes to increase Category 49, Museum store by an additional \$10,000 and Category 48 by \$10,000 to allow for added inventory purchases to support further store sales.

12. CONSENT AGENDA (For Possible Action)

Restricted funds/Donations Received:

- 1. Discussion and action to accept restricted funds in the amount \$750.00 from Am-Arcs of Nevada for the Nevada State Museum's Collection Care Fund. Funds will be deposited in the State Treasurer's Office and expended out of B/A 5036, Category 55, RGL 3604. Requires Board approval pursuant to NRS 381.0075.
- 2. Discussion and action to accept restricted funds in the amount of \$500.00 from Don & Kay Fowler/The Fowler Family Trust for the Nevada State Museum's Collection Care Fund. Funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55, RGL 3604. Requires Board approval pursuant to NRS 381.0075.
- 3. Discussion and action to accept restricted funds in the amount of \$500.00 from Cora Johnson for the Nevada State Museum's Education Fund. Funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55, RGL 3611. Requires Board approval pursuant to NRS 381.0075.
- 4. Discussion and action to accept restricted funds in the amount of \$3,000.00 from the Reno Rodeo Association for the Nevada State Museum's Coin Press Fund. Funds will be deposited in the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

5. Discussion and action to accept restricted funds in the amount of \$2,500 from Robert Stoldal to offset transportation costs to bring the *Finding Fremont* exhibit to the Nevada State Museum, Las Vegas. Funds will be deposited in the State Treasurer's Office and expended out of B/A 5039, Category 55, RGL 3904. Requires Board approval pursuant to NRS 381.0075.
6. Discussion and action to accept restricted funds in the amount of \$1,000.00 from Lois and Harold Larson for the Costume and Textiles fund at the Nevada State Museum, Las Vegas. Funds will be deposited in the State Treasurer's Office and expended out of B/A 5039, Category 55, RGL 3905. Requires Board approval pursuant to NRS 381.0075.
7. Discussion and action to accept restricted funds in the amount of \$500 from Linda Miller for the Collection Development Fund at the Nevada State Museum, Las Vegas. Funds will be deposited in the State Treasurer's Office and expended out of B/A 5039, Category 55, RGL 3902. Requires Board approval pursuant to NRS 381.0075.

13. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

14. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

15. PUBLIC COMMENT AND DISCUSSION

Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

16. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA INDIAN COMMISSION, 5500 Snyder Avenue, Bldg. # 3, Carson City
 NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
 NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
 STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
 EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
 NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
 NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
 LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
 NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
 NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
 NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.