

BOARD OF MUSEUMS AND HISTORY

Notice of Meeting & Agenda

Friday, December 12, 2014
9:30 a.m.

Location

Nevada State Museum
Las Vegas Springs Preserve
309 S. Valley View Blvd.
Las Vegas, NV 89107

*Site is open and accessible to the public ***

- Action may be taken on those items denoted "Action".
- Items on this agenda may be taken in a different order than listed.
- Two or more agenda items may be combined for consideration.
- An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.
- Public comment will be allowed after discussion of each action item on the agenda and before voting on the item. (Because of time considerations, the period for public comment is limited to three minutes, and speakers are urged to avoid repetition of comments made by previous speakers.)
- Meetings are audio-recorded and transcribed as part of the public record. Speakers shall identify themselves before speaking.

1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED

2. ROLL CALL AND DETERMINATION OF QUORUM

3. PUBLIC COMMENT

- 1) Public can comment on any item on the agenda at the beginning of the meeting
- 2) Public can comment of any item on the agenda before the Board votes on an action item
- 3) At the end of the meeting (item 16), the public can comment on any topic.
- 4) Due to time considerations, the period for public comment is limited to three minutes, and speakers are urged to avoid repetition of comments made by previous speakers.

4. ACCEPTANCE OF MINUTES (For Possible Action)

- September 12, 2014
- October 6, 2014

5. CALENDAR FOR NEXT MEETINGS (For Possible Action)

- April 8, 2015, 9:30a.m., Nevada State Museum, Carson City
- June 2015 – consideration of date and venue

6. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

A. State Register of Historic Places

None

B. National Register of Historic Places

1. Nevada Northern Railway – McGill Depot, McGill, White Pine County, Nevada
2. Harrison's Guest House, Las Vegas, Clark County, Nevada

7. AGENCY REPORTS

A. Department of Tourism & Cultural Affairs – Claudia Vecchio, Director (Information and Discussion)

B. State Historic Preservation Office – Rebecca Palmer, SHPO (Information and Discussion)

C. Division of Museums and History - Peter Barton, Administrator (Information, Discussion and Possible Action)

- Division office relocation
- Update on budget for the 2016-2017 biennium
- Review recommended Capital Improvement Program project requests
- Review of Division strategic priorities and possible action to endorse
- Legislative Audit
- Personnel report
- Fiscal Year 2014 museum attendance report

D. Board Reports -- Museums (For Possible Action)

- Nevada Historical Society, Reno
 - a) Update on publication schedule and matters related to the *Quarterly*.
- Nevada State Museum, Carson City
 - a) Review critical collection storage issues affecting Nevada State Museum. Possible appointment of Board Committee to assist staff.
- Nevada State Railroad Museum – CC
 - a) Staff report on stabilization and interpretation of V&T Coach No. 17, including estimated costs.
 - b) Request to deaccession item RM-5345-G-01, a Dayton collapsible toilet-lavatory fixture as was used in roomette cars in the 1950's. Recommended to offer to transfer to California State Railroad Museum or Orange Empire Railway Museum.
- Nevada State Railroad Museum – BC
- Nevada State Railroad Museum – EE
- Lost City Museum, Overton
 - a) Request to deaccession item 1997.5.1, revolver, Iver Johnson, Fitchburg, MA, .38 cal, 5 shot. Used by Range Deputy, Riverside County, Ca. Item is out of scope of collections. Recommended to offer item to Riverside Municipal Museum.
 - b) Request to deaccession item 1997.5.2, holster, brown leather, 10cm x 18.5 cm, donated with item 1997.5.1. Used by Range Deputy, Riverside County, CA. Item is out of scope of collection. Recommended to offer item to Riverside Municipal Museum.

- c) Request to deaccession item 1997.5.3, cardboard box of bullets manufactured by the Western Cartridge Company, East Alton, IL. .38 cal. Used by Range Deputy, Riverside County, CA. Item is out of scope of collection. Recommended to offer item to Riverside Municipal Museum.
- Nevada State Museum, Las Vegas
 - a) Review and action on proposed Interlocal Agreement (revenue contract) by and between the Las Vegas Valley Water District on behalf of the Springs Preserve and the State of Nevada on behalf of the Nevada State Museum, Las Vegas.
 - b) Review and possible action concerning the real property located at 711 South Seventh Street, Las Vegas, donated to the museum, without prior knowledge in the Will of Jacqueline Shuffield dated September 20, 1990. State Lands provided an estimate of probable value (not a formal appraisal) of \$55,000.

8. FINANCE COMMITTEE – Bob Ostrovsky, Chair (For Possible Action)

- Present most recent reports (August, September & October 2014) on Morgan Stanley Investments and Treasurer’s Accounts **(For Possible Action)**
- Present annual investment review provided by Chris Osborn, Morgan Stanley **(For Possible Action)**
- Review and action to adopt SFY 2014 Independent Audit of the Dedicated Trust Fund **(For Possible Action)**

9. MUSEUM STORE REPORT (For Possible Action)

- Report from Committee Chair Pete Dubé including SFY 2014 report on total sales and per capita spending.

10. BOARD POLICY AND PROCEDURE REVIEW (For Possible Action)

Annual review and action to adopt Board Policies and Procedures as listed:

1. Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums and History
2. Private Funds Budgeting, Expenditure and General Control
3. Membership
4. Policy Governing Open Meeting Law Compliance
5. Investment Policy
6. Admission and Train Ride Fees

11. CONSIDERATION FOR A BOARD PLANNING MEETING OUTSIDE THE QUARTERLY MEETING (For Possible Action)

- Update on possible meeting in 2015.

12. NEVADA CULTURAL AFFAIRS FOUNDATION (Information and Discussion)

13. PRIVATE FUNDS BUDGETS ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

- A. Changes approved by the Division Administrator (informational only)
 - None to report.
- B. Changes requested from the Board over \$5,000.
 - None to report.
- C. Restricted Funds/Donations Received:

1. Discussion and action on request to accept restricted funds in the amount of \$1,000 from Patricia Tripple for the Nevada State Museum's Marjorie Russell Textile Center. These funds will be held in the State Treasurer's Office under B/A 5036, Category 55.
2. Discussion and action on request to accept restricted funds in the amount of \$500 from the Reno Fiber Guild for the Nevada State Museum's Collection Care Fund. These funds will be held in the State Treasurer's Office under B/A 5036, Category 55.
3. Discussion and action on request to accept restricted funds in the amount of \$5,000 from the Friends of the Nevada State Museum for the museum's Friends Fund. These funds will be held in the State Treasurer's Office under B/A 5036, Category 55.
4. Discussion and action to on request to accept restricted funds in the amount of \$600 generated from AGA Chip Dig vendors from program hosted at NHS in October 2014. Funds to be placed in the Society AGA Gaming Archives restricted fund for the purpose of care, cataloging and exhibiting gaming collection materials. These funds will be held in the State Treasurer's Office under B/A 5035, category 55.

14. PUBLIC COMMENT AND DISCUSSION

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Chair of the Board of Museums and History places reasonable limitations (three minutes) as to the amount of time individuals may address the Board. The Chair may elect to allow public comment on a specific agenda item when that item is being considered.

15. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS

16. FUTURE AGENDA ITEMS

17. ADJOURNMENT

AGENDA POSTING LOCATIONS

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 401 N. Carson Street, Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart Street, Carson City
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia Street, Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson Street, Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson Street, Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca Street, Boulder City, Nevada

The public may acquire this agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-4340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 708 N. Curry Street, Carson City, Nevada 89703.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 4340 at least two days in advance of the meeting.